

2581 – SWING BEDS

POLICY STATEMENT	Designated small rural hospitals are allowed to assign certain hospital beds as nursing facility beds, called swing beds.
BASIC CONSIDERATIONS	<p>Hospitals approved as swing bed providers must have a provider number.</p> <p>The swing bed hospital is required to obtain a level of care (LOC) approval on an approved LOC instrument (may or may not be a DMA-6) from GMCF.</p> <p>If an A/R is confined to a nursing home or swing bed, the application is processed in the county where the nursing home/swing bed is located. However, if at the time the application is received the A/R is no longer in that facility, the county where the A/R currently resides processes the application.</p>
PROCEDURES	<p>Follow the steps below to authorize a vendor payment for an individual placed in a swing bed:</p> <p>Step 1 If the individual is receiving Medicaid when s/he is placed in the swing bed, proceed to Step 2.</p> <p>If the individual is not receiving Medicaid when s/he is placed in the swing bed, determine his/her Medicaid eligibility under the Nursing Home or ABD Medically Needy classes of assistance (COA).</p> <p>NOTE: If Medicaid eligibility is determined under the Nursing Home, add a statement to the system generated approval notice informing the recipient that Medicaid is approved only through the month in which the swing bed/LOC approval expires unless the recipient is moved to an NH.</p> <p>Step 2 Verify the approval of a level of care with an approved LOC instrument from GMCF upon admission to the swing bed. The LOC instrument may not indicate skilled or intermediate. If not, treat as if skilled care.</p> <p>Step 3 Provide the applicant with all the same forms that are required for a regular NH applicant, including the Estate Recovery Form 315. Refer to forms section, Appendix F, Forms.</p> <p>Step 4 Determine the recipient's patient liability for the period of time approved for a LOC.</p>

**PROCEDURES
(cont.)**

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| Step 5 | Notify the A/R of the patient liability for each approved month. |
| Step 6 | <p>Authorize the vendor payment using the procedures for authorizing a limited stay. Refer to Section 2577, Limited Stay.</p> <p>NOTE: The NH must request an extension of the LOC approval with the receipt of a new LOC instrument from GMCF at the following intervals:</p> <ul style="list-style-type: none">• fourteen days following admission to the swing bed• every 30 days thereafter. |
| Step 7 | <p>The purpose of this special arrangement is to move the client to another appropriate place of care as soon as possible.</p> <p>If a new communication from GMCF approving an extension of the LOC is received, approve an extension of the LOC. Refer to Chart 2577.1, Extending the Limited Stay. Notify the recipient of any change in patient liability.</p> <p>If a new communication approving an extension of the LOC is not received by the day the previous approval expires and the A/R's COA is Nursing Home, complete a CMD. Refer to Section 2052, Continuing Medicaid Determination.</p> |